



New Zealand
**Construction
Industry
Council**

The cohesive voice driving industry well-being and performance for a better built environment for New Zealand.

9th November 2021

Project Management Institute NZ
Attention: Donna Howell

NZS-3910 REVISION - LETTER OF SUPPORT

Re: Agreement to Support the Revision of Standard Construction Contract NZS-3910

The Ministry of Business, Innovation and Employment (representing the Construction Sector Accord) and the New Zealand Infrastructure Commission, Te Waihanga (together, the **Commissioners**) have commenced a project to revise NZS-3910:2013 *Conditions of contract for building and civil engineering construction* (the **Project**)

Selected industry organisations (**Representative Bodies**) representing four segments (Commissioners, Clients, Contractors and Consultants/Others) of the construction industry have committed to support the Project by facilitating participation in the revision process and financial contributions from their members and other organisations (**Supporting Entities**) within their segment as described in the enclosed **Memorandum of Understanding**.

The Project costs are estimated to be \$660,000, which will cover a *full update of NZS3910, an interim amendment to NZS3910, legal drafting and smart document features but exclude revision of the other NZS391x suite of standard contracts*. As the Representative Body for the "Consultant and Other Provider" sector, NZCIC has committed to facilitate financial commitments from Supporting Entities for 25% of the total Project costs (\$165,000).

NZCIC are seeking contributions from industry associations and organisations within the consultant and other provider sector. NZCIC will transfer these contributions to the Commissioners, who in turn will pay the Project costs. Any surplus funds remaining at the end of the Project will be refunded proportionally to the Supporting Entities on a pro rata basis.

NZCIC has identified Project Management Institute NZ as an interested party which may become a supporting entity, and we would therefore like you to consider a contribution of \$15000 towards this review. Supporting entities will be acknowledged throughout the review process and in the new Standard. Standards NZ will decide the make-up of the review committee, however NZCIC will ensure all supporting entities are engaged throughout the review process.

If Project Management Institute NZ wishes to support the revision process and become a Supporting Entity, please complete and sign this letter of support and return an electronic copy via email to info@nzcic.co.nz

Upon receipt of a signed copy of this letter of support, NZCIC will issue Project Management Institute NZ with an invoice for the agreed contribution, which will be payable within 60 days for 50% and the balance within 12 months.

If you have any questions, please contact [Graham Burke](#).

Yours sincerely,

New Zealand
**Construction
Industry
Council**

Graham Burke
Executive Director of the New Zealand
Construction Industry Council
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E. graham@nzcic.co.nz

Please populate the contact details for your organisation's representative below:

Name: **Donna Howell**

Title: Project Director

Postal Address: Campus Development Division
University of Otago

Physical Address: 82 Oxford Tce
Christchurch
8011,
New Zealand

Email address: donna.howell@otago.ac.nz

Project Management Institute NZ wishes to become a **Supporting Entity** and agrees to contribute \$15000 towards the Project costs:

SIGNED for and on behalf of Project Management
Institute New Zealand.



Signature

Brian Belworthy

Name

Chapter President

Position

Encl: Memorandum of Understanding